

# **ANTI-FRAUD AND CORRUPTION POLICY**

## **PURPOSE**

- To foster Alongside Hope's culture of accountability, honesty and transparency.
- To prevent fraud and corruption within Alongside Hope and third parties relating to Alongside Hope.

## **APPLICATION**

This policy applies to all directors, members, employees, and agents of Alongside Hope. The Executive Director of Alongside Hope is responsible for overseeing the administration of this policy, which is complementary to all relevant anti-fraud and corruption laws in force in Canada and in the countries where Alongside Hope works.

## **POLICY**

Alongside Hope will

- maintain and promote a culture of honesty, openness and transparency
- create a culture opposed to fraud or corruption of any kind
- maintain high ethical standards in all administration and programming
- prohibit malpractice and unethical behaviour e.g. theft, embezzlement, misuse of funds, bribery and collusion, obstruction of justice, abuse or misuse of power, extortion, nepotism, favouritism, piracy of intellectual property
- provide a framework of accountability with clear lines of reporting
- provide clear mechanisms by which concerns may be raised by directors, members, employees, agents, and relevant external individuals or organizations about unethical conduct, suspected fraud or corruption

## **DEFINITIONS**

For the purpose of this policy the definitions are as follows

**Fraud** is intentional distortion, deceit, trickery and perversion of truth or breach of confidence relating to an organization's financial, material or human resources, assets, services and /or transactions generally for the purpose of personal gain or benefit. Fraud is criminal deception or the use of false representation to gain unjust advantages.

**Corruption** is the offering, giving, soliciting or acceptance of an inducement or reward, which may improperly influence the action of a person.

## **AMENDMENT**

This policy may be amended by the Alongside Hope Board.

**Adoption Date:** May 2015

**Review Date:** March 2021

**Amendment Date:** March 2021